

ALLENTOWN RESCUE MISSION

Make and Serve a Meal Volunteer Program

Contact: Sarah Zinni

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Volunteer Information

Important Policies:

- 5-6 people in a group (this is how many fit behind the serving line)
 - If there are more people; then we can have 2 sessions or assign other tasks)
 - No minimum requirement
- Must be accompanied by an adult if under 18
- Closed toe shoes are **REQUIRED**
- Pants or capris are **REQUIRED**
- *Bring food already prepared, cooked and ready to serve, it can be cold and reheated here*
- We provide hairnets
- We provide gloves for serving food

What We Need from You:

- Phone number to contact group leader
- Address of contact person and/or organization
- Names and addresses of volunteers (ages if under 18 years old)
- Description of the meal

Side Notes about the Kitchen:

- The kitchen has the following equipment:
 - Steamer
 - Oven
 - Microwave
 - Steam Table
- The kitchen has the following tools:
 - Pots and pans
 - Bowls, plates, silverware and serving utensils.
 - Condensed soup is allowed, we can add water here: need to know beforehand.
- The kitchen will always provide a drink if you don't bring one.

Feel free to be creative!

Some fun ideas that groups have done in the past:

- Cover tables with tablecloths (two rows of three 4 foot tables and one 4 foot table by itself)
- Provide flowers as centerpieces
- Make notecards for encouragement
- Play an instrument? Provide light music or worship music!
- Cover the center of the tables with snacks the men can take with them such as:
 - granola bars
 - breath mints
 - Snack Packs of crackers or cookies
 - Gum
 - Candy

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Meal Information

Breakfast – Make food for about 60 people:

*See chart on the page 3 for arrival and serving times the day you choose to volunteer

Don't know what to bring? Here are some suggestions:

- Egg Casserole, French toast Casserole, quiche
- Bagels, bread, Donuts, pastries
- Fruit salad or fruit
- Juice, water bottles

Lunch – Make food for about 60 people:

*See chart below for arrival and serving times the day you choose to volunteer

**Serving for staff is optional.*

**Staff and clients eat lunch together on Mondays at 11:30am, Staff lunch is otherwise served at 12:15pm*

Don't know what to bring? Here are some suggestions:

- Sandwiches (tuna, chicken salad, lunch meat) & soup, Hot dogs, Hamburgers, Pizza, meatball hoagies, Sloppy Joes, BBQ
- Chips, pretzels
- Water bottles, Soda, iced tea, juice

Dinner – Make Food for about 70 people:

*See chart below for arrival and serving times as well as *Holiday Dinner* serving times

Don't know what to bring? Here are some suggestions:

- Main Dish: ziti, lasagna, casseroles, chili, beans, pork, chicken, Sloppy Joes, turkey, ham, sausage, BBQ, meatloaf
- Side dish: Mashed potatoes, rice, scalloped potatoes
- Vegetable
- Salad, fruit, canned fruit
- Dinner rolls
- Dessert: cookies, cake, brownies, cupcakes, pudding
- Water bottles, Soda, iced tea, juice

Side Note:

Your group is not obligated to help clean up. We have a kitchen staff that will do that.

If there are leftovers at the end you are definitely welcome to eat with the men or after they are finished. If not, we will save the leftovers for another meal.

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Meal Schedule		Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
Breakfast	Arrival Time	6:00 AM	6:00 AM	6:00 AM	6:00 AM	6:00 AM	6:00 AM	6:00 AM
	Serve Time	7:00 AM	7:00 AM	7:00 AM	7:00 AM	7:00 AM	7:00 AM	7:00 AM
Lunch	Arrival Time	11:30 AM	X	10:30 AM	10:30 AM	10:30 AM	10:30 AM	10:30 AM
	Serve Time	12:30 PM	X	11:30 AM	11:30 AM	11:30 AM	11:30 AM	11:30 AM
Dinner	Arrival Time	4:00 PM	3:00 PM	4:00 PM	4:00 PM	4:00 PM	4:00 PM	4:00 PM
	Serve Time	5:00 PM	4:00 PM	5:00 PM	5:00 PM	5:00 PM	5:00 PM	5:00 PM

DINNER ON HOLIDAYS

Christmas, Thanksgiving & Easter

Holiday Dinner Time	Arrival Time	3:00 PM	3:00 PM	3:00 PM	3:00 PM	3:00 PM	3:00 PM	3:00 PM
	Serve Time	4:00 PM	4:00 PM	4:00 PM	4:00 PM	4:00 PM	4:00 PM	4:00 PM

Thank you for partnering with us as we make an effort to change lives and to end chronic homelessness in our community.



Photos of a special Holiday Tradition of Willow Lane Elementary (Tablecloths, flowers and snacks are completely optional)

