

# ALLENTOWN RESCUE MISSION

## *Make and Serve a Meal Volunteer Program*

**Contact:** Brandon Connor

**Phone:** 610-740-5500 x348

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## Volunteer Information

### Important Policies:

- 5-6 people in a group (this is how many fit behind the serving line)
  - If there are more people; then we can have 2 sessions or assign other tasks)
  - No minimum requirement, one person can help out!
- Must be accompanied by an adult if under 18
- Closed toe shoes are **REQUIRED – even in warm weather**
- Pants or capris are **REQUIRED – no shorts**
- *Bring food already prepared, cooked and ready to serve, it can be cold and reheated here*
- We provide hairnets & gloves for serving food, or you can wear a hat that covers your hair

### What We Need from You:

- Phone number & email of Group Leader
- Address of contact person and/or organization
- Names and addresses of volunteers (ages if under 18 years old)
- Description of the meal
- Signed Waivers

### Side Notes about the Kitchen:

- The kitchen has the following equipment:
  - Steamer
  - Hot box
  - Oven
  - Microwave
  - Steam Table
- The kitchen has the following tools:
  - Pots and pans
  - Bowls, plates, silverware and serving utensils.
  - Condensed soup is allowed, we can add water here: need to know beforehand.
- The kitchen will always provide a drink if you don't bring one.

**Feel free to be creative!**

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### **Some fun ideas that groups have done in the past:**

- Cover tables with tablecloths (two rows of three 4 foot tables and one 4 foot table by itself)
- Provide flowers as centerpieces
- Make notecards for encouragement
- Play an instrument? Provide light music or worship music!
- Cover the center of the tables with snacks the men can take with them such as:
  - granola bars
  - breath mints
  - Snack Packs of crackers or cookies
  - Gum
  - Candy

## **Meal Information**

*\*See chart on the page 3 for arrival and serving times the day you choose to volunteer*

### **Breakfast – Make food for about 70 people:**

Don't know what to bring? Here are some suggestions:

- Egg Casserole, French toast Casserole, quiche
- Bagels, bread, Donuts, pastries
- Fruit salad or fruit
- Juice, water bottles

### **Lunch – Make food for about 60 people:**

*\*Serving for staff is optional, staff lunch served at 12:15pm*

Don't know what to bring? Here are some suggestions:

- Sandwiches (tuna, chicken salad, lunch meat) & soup, Hot dogs, Hamburgers, Pizza, meatball hoagies, Sloppy Joes, BBQ
- Chips, pretzels
- Water bottles, Soda, iced tea, juice

### **Dinner – Make Food for about 80 people:**

Don't know what to bring? Here are some suggestions:

- Main Dish: ziti, lasagna, casseroles, chili, beans, pork, chicken, Sloppy Joes, turkey, ham, sausage, BBQ, meatloaf
- Side dish: Mashed potatoes, rice, scalloped potatoes
- Vegetable
- Salad, fruit, canned fruit
- Dinner rolls
- Dessert: cookies, cake, brownies, cupcakes, pudding
- Water bottles, Soda, iced tea, juice

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### Side Note:

Your group is not obligated to help clean up. We have a kitchen staff that will do that. If there are leftovers at the end you are definitely welcome to eat with the men or after they are finished. If not, we will save the leftovers for another meal.

### Directions:

[Physical Address: 355 W. Hamilton St. Allentown, PA 18101](#)

- The Mission is located between 3<sup>rd</sup> & 4<sup>th</sup> streets on Hamilton St. The bridge by the Mission on Hamilton St. has no meters and parking there is free.
- Come to the front door. If the Mission is closed ring the bell on the white box outside and someone will answer.
- You can park in the loading zone in front of the building to unload your goodies, we have a cart and can assist bringing in trays.

Meal Schedule		Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
Breakfast	Arrival Time	6:00 AM	6:00 AM	6:00 AM	6:00 AM	6:00 AM	6:00 AM	6:00 AM
	Serve Time	7:00 AM	7:00 AM	7:00 AM	7:00 AM	7:00 AM	7:00 AM	7:00 AM
Lunch	Arrival Time	11:30 AM	X	10:30 AM	10:30 AM	10:30 AM	10:30 AM	10:30 AM
	Serve Time	12:30 PM	X	11:30 AM	11:30 AM	11:30 AM	11:30 AM	11:30 AM
Dinner	Arrival Time	4:00 PM	3:00 PM	4:00 PM	4:00 PM	4:00 PM	4:00 PM	4:00 PM
	Serve Time	5:00 PM	4:00 PM	5:00 PM	5:00 PM	5:00 PM	5:00 PM	5:00 PM

*Plan on being here for about 2 hours*

DINNER ON HOLIDAYS - Lunch is at 10:00am Christmas, Thanksgiving & Easter - help serving only.								
Holiday Dinner Time	Arrival Time	3:00 PM	3:00 PM	3:00 PM	3:00 PM	3:00 PM	3:00 PM	3:00 PM
	Serve Time	4:00 PM	4:00 PM	4:00 PM	4:00 PM	4:00 PM	4:00 PM	4:00 PM

***Thank you for partnering with us as we make an effort to change lives and to end chronic homelessness in our community.***